



Portobello Primary School
Weekly Newsletter
15th September 2023



Achievement Assembly

Our achievement assembly this week celebrated children who have made "enjoyed learning" this week. Well done to the following children:

Reception: Michael **Year 1:** Ellie **Year 2:** Rose **Year 3:** Harry
Year 4: Harry **Year 5:** Ayaan **Year 6:** Maddy

School Council

Speeches have been made and elections have taken place! Well done to everybody who took part. We are proud to inform you that our School Councillors for September 2023 - July 2024 are:

Year 1 Alannah Mia
Year 2 Roman Heidi
Year 3 Lucy Jacob
Year 4 Maisie Will
Year 5 Hannah Lucas
Year 6 Harvey Orla

Celebrating Attendance

Well done to Reception for best attendance this week at 100%!

Attendance raffle

Our termly attendance raffle has restarted once again for this academic year, so all children with 100% will be entered back into the draw. **Remember, they need to be in to win!**

Reminder: Start and end of the day procedures

Reception, Year 1 and Year 2

- Children should be brought on to the infant yard between **8.40am - 8.50am** where a senior member of staff will be waiting to admit them to the building. Doors will close at 8.50am.
- All classes will be dismissed on to the infant yard at 3.20pm.

Year 3 - Year 6

- Children should be brought to the main gates between **8.40am - 8.55am** where a senior member of staff will be waiting to admit them to the building. Gates will close at 8.55am.
- Year 3 and Year 4 will be dismissed on to the Key Stage 2 yard at 3.25pm
- Year 5 and Year 6 will be dismissed on to the Key Stage 2 yard at 3.30pm

Attendance Guide for Parents/Carers

What YOU must do:

- Telephone the school before 9am each day of your child's absence.
- Tell the school in advance, of any medical appointments and bring in appointment cards/letters.
- If you are not sure whether your child is well enough to attend school, send them in anyway as they often perk up on arrival.
- Have a backup plan for if your child misses transport, call on a family member, neighbour, or friend.
- If you and your child are experiencing difficulties with school attendance, then talk to us as a first step so we can help!

What WE will do:

- Check your child's attendance every day.
- Phone home to discuss your child's attendance with you.
- Invite you into school for attendance meetings if we are concerned.



- If we cannot establish a reason for absence, then we may make a welfare home visit.

Dates for Diary

- Jeans for Genes Day - Friday 22nd Sept whole school (wear jeans/denim/blue £1 donation)
- Macmillan Coffee Morning - all welcome Friday 29th Sept 9am - 10am
- Individual School Photos - Tuesday AM 10th October
- October Half term 30th Oct to 3rd Nov
- Y2 - A Christmas Journey at Birtley Methodist Mon 4th December
- Flu vaccination - Tuesday 5th Dec - whole school
- Reception Panto Trip - Thursday 7th December
- Y1 to Y6 Panto Trip - Thursday 21st December
- Break up for Xmas Friday 22nd December!
- Inset day Monday 8th January - pupils return Tuesday 9th January 24

Right of the Week - Article 4

Governments must do all they can to make sure every child can enjoy their rights by creating systems and passing laws that promote and protect children's rights.



Flu vaccination programme has been planned for our school on Tuesday 5th December.

Parents/Carers we need your assistance to support the programme. Please action below and complete the online form.

<https://www.northumbriaimmunisations.co.uk/Forms/Flu>
using school code **NB108336**

Earrings Reminder

Earrings are not allowed to be worn in school; **this includes clear plastic ones**. If your child comes to school wearing earrings and cannot remove them independently, you will be contacted and asked to come to school to do so.

Primary & Secondary Applications 2024

Apply online: Applications must be submitted by 15 January 2024.

<https://www.gateshead.gov.uk/article/2796/Primary-school-admissions-September-2024>

<https://www.gateshead.gov.uk/article/2797/Secondary-school-admissions-September-2024>

Eschools and Communication from September 23

To ensure you don't miss out on vital school communications/dates from Sept 23, can you please download the Eschools app. Back up texts will no longer occur to non-app users with the rising costs we cannot continue to support this service. [Parents: App - eSchools Academy](#)

Please review newsletters to keep in the loop, these are emailed and added to the website weekly. If you need a paper copy of anything, please let the office know.



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Re School gateway/ParentPay APP notifications re meals/trips/clubs

Thank you to everyone who has created an account so far - we still need 47 more pupils' parents/carers to do so.

Amazing number of you using the app, we hope you are finding the new system easier to use.

Do you already use ParentPay for an older child?

A parent/carer will be able to see all their children on the same School Gateway account as long as:

The parent has provided both schools with exactly the same contact details as the other school/s that they are connected to.

All attended schools are using School Gateway.

How to create an account:

- To register go to the login screen on the App/Web. **If using the web version of School Gateway, ensure the NEW USER tab is selected before inputting any details**
- <https://www.parentpay.com/schoolcomms/>
- Enter the email address and mobile number that is registered with the school.
- A PIN will be sent on a text.
- Enter the 4-digit PIN number received via text.
- Once logged in the home screen will be displayed.

If already registered

- Access as an existing user
- Enter the email that is registered with the school and your existing PIN
- Once logged in the home screen will be displayed.

If you have forgotten your PIN

- On the login screen click on **Forgotten PIN**
- Enter the email address and mobile number that is registered with the school.
- A PIN will be sent on a text.
- Enter the 4-digit PIN number received via text.
- Once logged in the home screen will be displayed.

If you are struggling with any aspects of ParentPay, please check out the link below:

<https://parent-support.parentpaygroup.com/hc/en-gb/sections/4407691522449-Account-Access>

For any other enquiries or generic parent support link below:

<https://parent-support.parentpaygroup.com/hc/en-gb>

School office opening times.

Mon to Thur: 8.30 to 4pm

Friday: 8.30 to 3.45pm

If your child is unwell an email can be sent to the main school email address before 8.30am, please provide a reason for absence: portobelloprimaryschool@gateshead.gov.uk

