Portobello Primary School have an online payment system which manages payments for a wide range of products and services associated with school life.

Whether for school meals, trips, clubs or other school items, online payment systems have drastically changed the way in which we have traditionally managed school payments. Our aim at Portobello is to be completely cashless and ensure further safety and peace of mind around payments.

We use a system called SIMS Pay, it is a secure and simple way to collect payments from parents and sell school items such as trips and clubs online. The system has full integration to SIMS Dinner Money, where you can view your child’s school meal balance, manage payments and top-ups with greater ease and complete peace of mind.

Once you return your completed contact forms and your child’s information is entered into our SIMS Schools Database, we will be able to issue you with your unique code to register with SIMS PAY. You will need an active email address but if you do not have one you can create one free of charge via SIMS Pay and you will then use this email address and whichever password you create to log into SIMS Pay to create your account and then to make any payments moving forward.

* You can manage payments anywhere any time via PC, tablet or smartphone
* Each parent has their own secure account and can see all their children’s accounts at once
* View and top up pupil school meal balances
* With everything in one place, parents can be offered the option to pay by instalments for trips for example, spreading the costs in more manageable chunks
* Receive alerts on balances, payments due and new products
* Full view of product balances and historic payments
* Improve safeguarding and security by ensuring children are safer by not having to carry cash to school
* Tested to the highest security standard, ensuring parent, pupil and payment information is always secure

Should you have any questions around SIMS Pay please do not hesitate to contact

Mrs J Lister, School Business Manager E mail: [portobelloprimaryschool@gateshead.gov.uk](mailto:portobelloprimaryschool@gateshead.gov.uk)